

REQUISITION LIST FOR FILING TRADEMARK/ SERVICE MARK APPLICATION

India Juris Note: This requisition list is not exhaustive. We may request additional information as our review progresses, if necessary.

Instructions: All details are required to be filled and should be duly signed

Name of Applicant In the case of individual(s):	First Name: Middle Name: Last Name: Nationality:
In the case of Other than individual(s):	Name of the Entity Please tick anyone <input type="checkbox"/> Partnership Firm; <input type="checkbox"/> Private Limited/Limited Company; <input type="checkbox"/> Limited Liability Partnership (LLP) <input type="checkbox"/> Others India Juris Note: <ul style="list-style-type: none">• In case the Applicant is a Partnership Firm/ LLP ,name of all the present partners, along with a copy of Partnership Deed/LLP Deed.• In case of Others, Applicant to provide the relevant constitutional document.
Small Entity/ Startup	Please tick, if applicable <input type="checkbox"/> Small Entity <input type="checkbox"/> Startup India Juris Note: A Copy of the startup recognition certificate issued by the DPIIT or Udyam certificate issued by Ministry of Micro, Small & Medium Enterprises, as the case may be.
Address of Applicant with PIN Code	
Email id	
Telephone No & Mobile No. of the Point of Contact (PoC)/ Applicant	



Type of Trademark/ Service Mark	<input type="checkbox"/> Device mark (it includes any label, sticker, monogram, logo or any geometrical figure other than word mark) India Juris Note: High resolution of the label bearing the logo (size more than 8 x 8 cms) <input type="checkbox"/> Word per se India Juris Note: In case the proposed Trademark i.e. Device mark and word per se both are filed by the Applicant, the same shall be two separate applications i.e. (1) Device Application (2) Word per se Application.
Nice Class:	Provide Brief Description of the intended Goods and/or Services. India Juris Note: India Juris would assist in identification relevant class of the Proposed Trademark for the goods and services under the nice classification, as the case maybe for the registration of Trademark.
User Details:	<input type="checkbox"/> Proposed to be used <input type="checkbox"/> User Affidavit Date of User: India Juris Note: In the event the Applicant has already started using the proposed Trademark intended for registration in respect of the intended goods and services. In this regard the Applicant is required to submit an Affidavit of Use and along with its proof. Affidavit Use shall be vetted by India Juris, and Format shall be provided to the Applicant for its execution.
Derivation, Coinage and significance of Trademark/ Service Mark	Provide Derivation, Coinage and significance of Trademark/ Service Mark of the intended Goods and/or Services.



Documents for drafting affidavit of use	<p>Applicant to provide the following documents:</p> <ul style="list-style-type: none"> • Copy of the certificate of incorporation (in case of Company or LLP), • Copy of the PAN Card, GST and other statutory licenses in the name of the Applicant <p>India Juris Note: In the event the proposed Trademark/ Service Mark is applied as Device, the same shall be considered as Composite Trademark and corporate name, the same shall be subject to verification.</p> <ul style="list-style-type: none"> • Year wise randomly selected purchase, Sales Invoice(s) bearing the Trademark/ Service Mark(s) • Year wise Sales and Promotional expenses <table border="1" data-bbox="762 564 1439 869"> <thead> <tr> <th data-bbox="762 564 970 721">Financial Year</th> <th data-bbox="970 564 1177 721">Sales (in INR.)</th> <th data-bbox="1177 564 1439 721">Appo. Promotional Expenses (in INR.)</th> </tr> </thead> <tbody> <tr> <td data-bbox="762 721 970 770"></td> <td data-bbox="970 721 1177 770"></td> <td data-bbox="1177 721 1439 770"></td> </tr> <tr> <td data-bbox="762 770 970 819"></td> <td data-bbox="970 770 1177 819"></td> <td data-bbox="1177 770 1439 819"></td> </tr> <tr> <td data-bbox="762 819 970 869"></td> <td data-bbox="970 819 1177 869"></td> <td data-bbox="1177 819 1439 869"></td> </tr> </tbody> </table> <ul style="list-style-type: none"> • Evidence of social media Presence including photographs of Meta, X, YouTube, website along with Go Daddy/ Domain register invoice , if applicable, bearing the Trademark(s)/ Service Mark • Promotional material such as advertisement; leaflet, pamphlet etc bearing the Trademark(s) • Any other documents evidencing the use <p>Affidavit of Use is to be printed on INR. 100/- E-stamp or</p>	Financial Year	Sales (in INR.)	Appo. Promotional Expenses (in INR.)									
Financial Year	Sales (in INR.)	Appo. Promotional Expenses (in INR.)											
General Power of Authority (PoA) authorizing India Juris to file the Trademark application (In case applicable)	India Juris Note: General Power of Authority to be provided												

Signature of the Applicant

Date

Place

